

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NO. NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: EMAIL ADDRESS: ATTORNEY FOR (<i>name</i>):	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF PLUMAS 520 Main Street, Room 104, Quincy, CA 95971	
PLAINTIFF: DEFENDANT:	
REQUEST FOR REMOTE APPEARANCE	CASE NUMBER:

You must use this form to request to appear remotely in traffic, criminal, or juvenile delinquency cases. Do not use this form in civil, juvenile dependency or other case types where Judicial Council forms apply per CRC, rules 3.672, 5.530; and CCP § 367.75.

This request form must be filed with the Court and served on all other parties no less than 5 court days prior to the hearing. If a party or witness has requested to appear remotely at a trial or evidentiary hearing (hearing at which people may testify), other parties in the action may oppose the remote appearance by filing *Opposition to Remote Proceeding at Evidentiary Hearing or Trial* (Judicial Council form RA-015). The opposition must be served on parties and other persons entitled to receive notice of the proceedings by at least noon the court day before the hearing or trial date.

Check the Remote Appearance page of the court’s website, www.Plumas.Courts.CA.gov, for information about how to appear remotely, including the departments that allow remote appearances and ways to appear remotely in each department for such appearances.

A person appearing remotely should conduct themselves as though appearing in court in person.

1. The person who intends to appear remotely is (*check and complete all that apply*):
 - Plaintiff (*name*):
 - Attorney for Plaintiff (*name*):
 - Defendant (*name*):
 - Attorney for Defendant (*name*):
 - Other (*name and role in case*):

2. The person or persons in 1 intends to appear remotely (*check one*):
 - a. Throughout the case.
 - b. At the proceeding described below, including on any later dates if the proceeding is continued (*describe*):
 Type of proceeding:
 Set on (*date*): at (*time*): in (*department*):
 Before (*name of judicial officer, if known*):

3. The person intends to appear by:
 - Zoom (video) Zoom Conference Phone (*audio only*) CourtCall (*audio only*)

4. For evidentiary hearing or trial only (where testimony may be given): the party requests the following additional aspects of the proceeding to be conducted remotely (*describe what the party wants to be done remotely and why; attach Judicial Council form MC-25 if more space is needed*):

5. I agree to keep the proceeding confidential to the same extent as would be required if I were appearing in person.

Date:

(TYPE OR PRINT NAME)

(SIGNATURE)

ORDER

The foregoing request having been read and considered, and good cause appearing:

- The Court grants the request to appear remotely.
- The Court denies the request to appear remotely.
- It is further ordered that: _____

DATED: _____ SIGNED: _____

Judge of the Superior Court

Notice to Other Parties

Anyone intending to appear remotely must provide notice to all other parties no less than 5 court days prior to the hearing. Notice may be provided orally, electronically, or by giving the other parties this form in a way to ensure it is received by the applicable deadline. The party must tell the court this was done either by filing a proof of service (this may be done on Judicial Council forms POS-040 or POS-050 for electronic service) or by completing and signing the declaration below.

Declaration of Notice

I gave notice that I request to appear remotely to the other parties or persons entitled to receive notice in this case as stated below.

Complete one item below for each person notice was given to, and enter one of the following options for "Method of notice" in c.

- **Mail:** By mailing them a copy of this form (write the mailing address in d.)
- **Overnight delivery:** By having a copy of this form delivered overnight (write the delivery address in d.)
- **Electronic notice:** By e-mail or text message (write the e-mail or phone number in d.)
- **Phone:** By telling them over the telephone or leaving them voice mail (write the phone number in d.), or
- **In person:** By giving them a copy of this form in person, or by telling them orally in person (write the address in d.)

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| <p>1. <input type="checkbox"/> Plaintiff</p> <p>a. Name: _____</p> <p>b. Date of notice: _____</p> <p>c. Method of notice: _____</p> <p>d. Address (mailing, in-person, or email) or phone number: _____</p> | <p>2. <input type="checkbox"/> Attorney for:</p> <p>a. Name: _____</p> <p>b. Date of notice: _____</p> <p>c. Method of notice: _____</p> <p>d. Address (mailing, in-person, or email) or phone number: _____</p> |
| <p>3. <input type="checkbox"/> Defendant</p> <p>a. Name: _____</p> <p>b. Date of notice: _____</p> <p>c. Method of notice: _____</p> <p>d. Address (mailing, in-person, or email) or phone number: _____</p> | <p>4. <input type="checkbox"/> Attorney for:</p> <p>a. Name: _____</p> <p>b. Date of notice: _____</p> <p>c. Method of notice: _____</p> <p>d. Address (mailing, in-person, or email) or phone number: _____</p> |
| <p>5. <input type="checkbox"/> Other (<i>specify</i>):</p> <p>a. Name: _____</p> <p>b. Date of notice: _____</p> <p>c. Method of notice: _____</p> <p>d. Address (mailing, in-person, or email) or phone number: _____</p> | <p>6. <input type="checkbox"/> Other (<i>specify</i>):</p> <p>a. Name: _____</p> <p>b. Date of notice: _____</p> <p>c. Method of notice: _____</p> <p>d. Address (mailing, in-person, or email) or phone number: _____</p> |
| <p>7. <input type="checkbox"/> Other (<i>specify</i>):</p> <p>a. Name: _____</p> <p>b. Date of notice: _____</p> <p>c. Method of notice: _____</p> <p>d. Address (mailing, in-person, or email) or phone number: _____</p> | <p>8. <input type="checkbox"/> Other (<i>specify</i>):</p> <p>a. Name: _____</p> <p>b. Date of notice: _____</p> <p>c. Method of notice: _____</p> <p>d. Address (mailing, in-person, or email) or phone number: _____</p> |

If more people were given notice, check here, attach Judicial Council form MC-025, titled as Attachment Notice, and add the information about how and when notice was given to each person.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

(TYPE OR PRINT NAME)

(SIGNATURE)